

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2014-0004

Sponsored by: **Councilmember  
Miller**

**An Ordinance** replacing Chapter 701 of the Cuyahoga County Code to incorporate changes to the Biennial Budget and Capital Improvements Plan Process.

WHEREAS, Sections 2.03(9) and 2.03(10) of the Cuyahoga County Charter require the County Executive to submit to Council on a biennial basis a proposed operating budget, capital improvements plan, and detailed supporting financial information on revenues and expenditures; and,

WHEREAS, Section 3.09(5) of the Cuyahoga County Charter gives Council the power to adopt and amend the County's biennial operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, the County Office of Budget and Management (OBM) within the Fiscal Office manages the County's budgeting process on behalf of the County Executive; and,

WHEREAS, Chapter 701 of the Cuyahoga County Code was enacted through Ordinance No. O2011-0036 on September 13, 2011 and the power for a biennial operating budget was incorporated into the County Charter by the voters on November 6, 2012.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Chapter 701 of the Cuyahoga County Code is hereby replaced as follows:

### **Chapter 701: Biennial Budget and Capital Improvements Plan Process**

#### **Section 701.01: Two-Year Budget, Capital Improvements and Appropriation Process**

The policy for adopting the operating budget and the capital improvements program for Cuyahoga County is established as follows:

- (A) The biennium for Cuyahoga County shall extend from January 1 of each even numbered year through December 31 of the following odd-numbered year.

- (B) The County Executive may perform any of the duties required in this section through his/her duly authorized designees.
- (C) Not later than at the first County Council meeting in October of each odd-numbered year, the County Executive shall submit to Council a proposed operating budget and capital improvements program for biennium beginning January 1 of the year following submission. The materials submitted shall include all information required by Section 2.03, Subsections 9, 10, and 11 of the Cuyahoga County Charter.
- (D) Not later than at the first County Council meeting in November of each even-numbered year, the County Executive shall submit to Council a report, updating the information provided in Subsection (C) above for the biennium. If the report includes changes to the budget or capital improvements program, the County Executive shall submit appropriate legislation along with the report.
- (E) The County Council shall review, amend as needed, and adopt the biennial operating budget and capital improvements program and make all necessary appropriations not later than December 15th of each odd-numbered year.
- (F) This section shall not alter any obligation placed on any County agency, department, board or commission by the Ohio Revised Code relative to the submittal of its budget in a manner that differs from the process described in this section.

**SECTION 2.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Conwell, the foregoing Ordinance was duly enacted.

Yeas: Germana, Gallagher, Schron, Conwell, Jones, Hairston, Simon, Greenspan, Miller and Brady

Nays: None

*Daniel R. Brown* / 4/22/2014  
County Council Vice-President / Date

  
County Executive

4/23/14  
Date

  
Clerk of Council

4/22/2014  
Date

First Reading/Referred to Committee: February 11, 2014  
Committee(s) Assigned: Finance & Budgeting

Committee Report/Second Reading: April 8, 2014

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